

Hampton and Scotland School Readiness Council

Tuesday, January 22, 2013

Hampton Elementary School

Meeting Minutes

Attendance: Joy Becker, Allan Cahill, Maryellen Donnelly, Mary Geragotelis, Ann Gruenberg (7:15), Elise Guari, Theresa Lambert, Suzanne LaFleur, Richard Packman, Cathy Pinsonneault, Leahbeth Scandura, Scott Sears, Geri White
Staff: Sandra Frizzell (6:37)

1. Call to order: By Suzanne LaFleur at 6:33 pm.
2. Audience for citizens: N/A
3. Update agenda as needed: N/A
4. Approval of December 10, 2012 meeting minutes: Motion to approve meeting minutes from 12/10/2012 was made by Maryellen Donnelly, seconded by Leahbeth Scandura. Motion passed unanimously. Allan Cahill, Maryellen Donnelly, Mary Geragotelis and Richard Packman abstained from voting.
5. Acceptance of financial reports:
 - a. **Hampton:** Motion to accept Hampton's financial reports was made by Theresa Lambert and seconded by Leahbeth Scandura. No discussion. Motion passed unanimously. No abstentions.
 - b. **Scotland:** Motion to accept Scotland's financial reports was made by Scott Sears and seconded by Maryellen Donnelly. Maryellen Donnelly asked for clarification about the transportation line of local budget report. Motion passed unanimously. No abstentions.
6. Program updates:

Hampton: Elise Guari added that the program is in its NAEYC visitation window and is awaiting their re-accreditation visit. Staff is considering attending a Preschool/ Kindergarten professional development opportunity which focuses on bullying.

Scotland: Scott Sears asked for clarification on the enrollment numbers. There are currently 17 preschool students. 16 students fill the 15 school day slots and 1 of the half day slots. There is one student from out of town that does not fill a school readiness slot. Total enrollment is 17. School Readiness enrollment is 16.
7. Grant/SDE update: Sandra Frizzell corrected the fourth bullet which gave the incorrect date of the next Liaisons' meeting with SDE. Sandra Frizzell informed the council of a new program being discussed at Wednesday's meeting with SDE which offers programs an opportunity for program improvements. It requires a commitment of staff to multiple training sessions both on and off-site. Each program receives a \$750 stipend after training to fund specific program improvement strategies. Materials will be distributed to program administrators and SRC Co-Chairs.
8. New Business
 - a. Discuss and Act on Tuition Expenditures: N/A
 - b. Discuss and Act on Scotland Slot Allotment – Elise Guari made a motion to approve 15 School Day/School Year and 2 Part Day/Part Year slots for Scotland. Theresa Lambert seconded the motion. Discussion about the increased number of children in the School Day program. Motion passed unanimously. There were no abstentions.
9. Old Business
 - a. Update Collaborative Agreement with Hampton and Scotland Schools – Maryellen Donnelly made a motion to approve the Collaborative Agreements with Hampton and Scotland Schools through the conclusion of the 2012-2013 school year. Motion was seconded by Geri White. Discussion was about the term of the agreement. All Collaborative agreements will be re-negotiated for our next grant application being submitted in May for the 2013-2015 grant period. Motion passed unanimously. There were no abstentions.

- b. **Review of Strategic Plan** – Pages 3-5 of the Strategic Plan were reviewed and discussed. The Needs Assessment Committee will meet on February 7th and bring recommendations to consider back to the full council at the February 26th SRC meeting. General discussion took place around program changes to consider including: Full Day/Full Year slots and before and after school accommodations for working families. Targeted Focus Groups may take place prior to decisions for the next grant application submission in May. Community Play groups and story times were discussed as outreach to all families with children ages birth to five. Involvement of town libraries and schools were discussed. We will continue this discussion in February with additional input from the Needs Assessment Committee.
- c. **Other Committee Updates**
 - 1. **Hampton Ad-Hoc Playscape** – Fundraising goals have been met; the playscape equipment has been purchased and is being stored in the old town garage awaiting installation in the spring. Ideas for an “unveiling” Day and marketing the playscape were discussed as well as suggestions for recruiting work-day volunteers.
 - 2. **Scotland Ad-Hoc Playscape** - Representatives from School Readiness and the Scotland Library met with the new Scotland Recreation Commission to discuss the previous work of the Ad-Hoc Playscape Committee. There are plans to have students interview Terry Delaney (Rec. Committee Chair) about the plans for a playscape at Bower’s Park to be published in the SES Newsletter and to have a table at the spring Laurie Fisher Health and Craft Fair to raise awareness and recruit volunteers to support this project.
 - 3. **Communications** – Tabled until next meeting due to time.
 - 4. **Transition to Kindergarten**- Tabled until next meeting due to time.
 - 5. **Needs Assessment** -This committee will meet on February 7th and report back to the SRC.

10. Audience for citizens: N/A

11. **Set next meeting Agenda:** February 26th in Scotland from 6:30 to 8:00. Agenda: Approve minutes, Accept financial Reports, Program Updates, Grant/SDE Update, Tuition expenditures, Communications Update, Transition to Kindergarten Update, Needs Assessment Committee Update and Discussion about future programming.

12. **Adjournment:** Motion to adjourn at 8:00 PM by Maryellen Donnelly and seconded by Theresa Lambert. Motion passed unanimously. There were no abstentions.

Respectfully submitted,

Sandra Frizzell

Hampton and Scotland School Readiness Coordinator